

WHAT DO WE DO?

Association Office Management
Audio Visual
Bank Account Management
Budget Development
Budget Monitoring
Call for Abstracts
Call for Posters
Christmas Events / Dinners / Luncheons
Conferences
Corporate Meetings
Courses
Exhibit Hall Plan Development
Exhibit Halls / Tradeshows
Food and Beverage
Gala Dinners / Banquets
Golf Tournaments
On-line Membership
On-line Registration
On-site Guide Development
On-site Logistics
Program Marketing
Registration / Program Guide Development
Site Inspections
Social Programs
Speakers
Sponsorship Programs
Venue Contract Negotiations
Venue Sourcing & Inspections
Volunteer Scheduling
. . . And More!